



Diocese of Chelmsford Vine Schools Trust

## Community Board

School: \_\_\_\_\_

### Application Form

#### Background

Application Form to become a member of a Diocese of Chelmsford Vine Schools Trust:  
Local Schools Board

*Please read carefully the Community Board Terms of Reference before completing this form. Spaces automatically expand to fit typed text.*

*Please complete the Vine Skills Audit and attach to the application.*

#### Personal details

Full Name:			Title:		
			Mr/Mrs/Ms/Dr/Rev'd		
Previous surname(s) inc maiden name:			Date of birth:		
Address:					
		Post Code			
Telephone Numbers:					
Daytime		Evening		Mobile	
Email address					
Which category best describes you? (tick one)					
Parent	Community*	Church^	Incumbent	Other	

\*Community includes anyone local or otherwise with appropriate skills ^Church/PCC includes members of any Christian church as well as a member of the Parish Church PCC

Name of Church attended (if appropriate):

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Denomination (if not Church of England)
Please briefly describe your Church involvement (e.g. regular attendee, communicant etc.)
Please indicate how you are suited to uphold the distinctive Christian ethos of the School

Parent of children currently in the school please give their names and current class:

Community (if you are applying as someone in the wider community) please provide information about your community involvement including any positions you hold:

Please indicate how you think you can best contribute to the Community Board/School

**Skills and attributes**

Please complete the Vine Skills audit and attach to this application. List below what you consider are the main skills you will bring to the role.
1.
2.
3.

4.

Please provide a summary of any experience that will be relevant to the role.

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### Training

Please list any training that might be relevant to the role. *(Leave blank if not sure)*

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### Declaration of potential conflicts of interest

Are you a relative or partner, or do you have a close personal relationship with any school employee, Local Schools Board or Community Board member or Director of the Vine Schools Trust to which your application is being made? If 'yes' please state the name(s) of the person(s) and relationship.

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Any business or other potential conflict of interest.

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Please give details of two people able to give you a reference . eg. Local incumbent, employer, (professional) colleague, Headteacher or teacher of the school etc.

<b>Name</b>		<b>Name</b>	
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<b>Address</b>		<b>Address</b>	

Post Code		Post Code	
Tel No		Tel No	
Email		Email	
Relationship between referee & applicant		Relationship between referee & applicant	
Period of time known to referee		Period of time known to referee	

- Referees may be contacted before an interview
- References will not be accepted from relatives, from people writing solely in the capacity of friends or (except in exceptional circumstances) from employees of the Vine Schools Trust.

Please confirm the following statements are true by signing the box below.

**Declaration**

I certify that, to the best of my belief, the information I have provided is true and I know of no reason why I am disqualified from holding the office to which I have applied. (Full details are enclosed). I understand that any false information will result, in the event of appointment is likely to result in dismissal.

**Disclosure of Criminal Convictions**

You will be asked to complete a 'Disclosure of Criminal Convictions' form and, a Disclosure will be sought from the Criminal Records Bureau in the event of a successful appointment. A conviction will not necessarily be a bar to the appointment.

**Data Protection Act 1998**

I hereby give my consent for personal information (including recruitment monitoring data) provided as part of this application to be held on computer or other relevant filing systems and to be shared with other accredited organisations or agencies in accordance with the Data Protection Act 1998.

**Correspondence**

Thank you for applying for this role. We will inform you of the result of your application once the selection process has been completed.

Signed:

Whilst a handwritten signature is preferred – typing your full name will be accepted.

Dated:

**Additional Information.**

Please use this area if you need more space to add to your application.

Please return this form (preferably by email) to the Chair of the Community Board or Headteacher of the school